

## City of London Corporation Committee Report

<b>Committee(s):</b> Port Health and Environmental Services Committee	<b>Dated:</b> 19 <sup>th</sup> November 2024
<b>Subject:</b> Annual Review of Terms of Reference for the Port Health and Environmental Services Committee	<b>Public report:</b> For Decision
<b>Does this proposal require extra revenue and/or capital spending?</b>	No
<b>If so, how much?</b>	N/A
<b>What is the source of Funding?</b>	N/A
<b>Has this Funding Source been agreed with the Chamberlain's Department?</b>	N/A
<b>Report of:</b>	Town Clerk
<b>Report author:</b>	Kate Doidge, Governance Officer

### Summary

This report concerns the annual review the Terms of Reference of the Port Health and Environmental Services Committee, to provide time for considering and discussion of any changes before they are submitted to the Policy & Resources Committee, in time for the annual reappointment of Committees by the Court of Common Council. Therefore, this report is initially being brought before the Committee at its November meeting to allow time for proposed changes to be considered and developed at subsequent meetings.

The Terms of Reference for the Port Health and Environmental Services Committee are attached at Appendix 1.

### Recommendation(s)

It is recommended that Members consider any changes to the Port Health and Environmental Services Committee's Terms of Reference (set out at Appendix 1).

### Main Report

1. The current Terms of Reference, as approved by the Court of Common Council in April 2024, are listed at Appendix 1.
2. There have been no suggestions for changes in the interim to be considered by the Committee since its last Annual Review.
3. Following consideration of any changes to the Committee's Terms of Reference, the Terms of Reference shall be received by the Committee at its

meeting in January 2025, to be approved for onward submission to the Policy & Resources Committee, and subsequently the Court of Common Council.

## **Appendices**

- Appendix 1 – Court Order 2024/2025 – Port Health and Environmental Services Committee

## **Kate Doidge**

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